



# University of Dallas Policy GV

## CAMPUS GUESTS AND VISITORS DURING ACADEMIC YEAR 2020-21

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- 1.0 The purpose of this Policy is to establish a policy with respect to guests and visitors to the University of Dallas during the 2020-21 Academic Year so as to safeguard the health and welfare of the University community during the global COVID-19 pandemic and to minimize the risk of transmission of the virus from contact with individuals outside the community.
- 2.0 **Scope** - This policy applies to all guests, visitors, third-party vendors, delivery services and other similarly situated individuals.
- 3.0 **Definitions** — The following definitions apply to interpretation of this policy and apply to persons physically present on campus for a period of time:
  - 3.1 **"Campus"** means the physical location of the University of Dallas in Irving, Texas and in Rome, Italy.
  - 3.2 **"Guest"** means any person invited by a member of the University community to enter and stay on campus at the will of the inviter for an undetermined period of time. This policy applies to any guest, no matter how long the period of time the guest is physically present on campus.
  - 3.3 **"Visitor"** means any person entering campus of his or her own volition for an undetermined period of time.
  - 3.4 **"Third-party vendor"** means a company or entity with a direct written contract with the University of Dallas to provide an outsourced product or service to the University community. A third party vendor is physically present on campus only to fulfill its contract purpose, and only for the period of time necessary to fulfill that purpose.
  - 3.5 **"Delivery service"** means an individual, company or entity bringing goods or services to a particular person or office on campus. A delivery service is physically present on campus only to transport and transfer a

good or service, and only for the period of time necessary to fulfill that purpose.

3.6 **“Member of the Public”** means any one or all of the categories of individuals defined in this Section 3.0.

**4.0 General Statement of Policy** — The University welcomes members of the public community on campus. During this time of uncertainty created by the COVID-19 global pandemic, the University’s first priority is the health, welfare, and safety of members of the University community. Any member of the public must follow the procedure and protocol set forth below to enter campus and carry out his or her desired purpose.

4.1 Any member of the public physically present on campus must:

4.1.1 Certify that he/she does not then have, nor for the preceding seven days, any of the following symptoms:

- Fever (without the use of any fever reducing medicine) greater than 100.4 degrees Fahrenheit
- Abnormal Cough
- Shortness of Breath

4.1.2 Certify that he/she has not been in close contact with a COVID-19 patient (tested positive, test results pending, told to home isolate by their healthcare provider or local health department) while they were symptomatic in the last 14 days (to the best of his/her knowledge).

- Close contact is defined as being within approximately 6 feet of a COVID-19 case for a prolonged period of time or being in contact with infectious secretions (i.e. being coughed on)

4.1.3 Certify that he/she has not been advised by a healthcare provider or local health department that he/she should at that time be quarantined or under home isolation.

4.1.4 Register immediately upon entering campus and before going to meet a member of the University community and/or fulfilling his or her purpose on campus. Name, address, email address,

telephone number, and purpose to be on campus must be provided to register.

#### 4.2 Campus registration locations are as follows:

- 4.2.1 Delivery services delivering mail or freight to the University Postal Service Center must register with the University Postal Clerk.
- 4.2.2 Prospective students and other visitors must register with the Visitor Center in J. M. Haggard, Sr. University Center/Visitor Center.
- 4.2.3 Third party vendors must register with Office of the Executive Vice President by visiting the first floor of Cardinal Farrell Hall upon arrival on campus.
- 4.2.4 Invited guests visiting a member of the University community must register by visiting the first floor of Cardinal Farrell Hall upon arrival on campus.
- 4.2.5 Food delivery services must make no-contact deliveries.
- 4.2.6 Athletic event spectators must be on the “pass list” of invited guests for the sporting event which they are coming to watch on campus.

#### 4.3 While on campus, all members of the public must:

- 4.3.1 Wear a face mask while in a University building. Face masks are encouraged, but not required, when walking outside, as long as one can safely remain six feet away from any other person.
- 4.3.2 Wash hands frequently or use hand sanitizer.
- 4.3.3 Cover mouth and nose with a tissue when coughing or sneezing or use the inside of the elbow.
- 4.3.4 Maintain social distancing (at least 6 feet of distance apart from another person).
- 4.3.5 Abide all campus COVID-19-related signs or instructions.
- 4.3.6 Use only designated bathroom facilities and parking lots.

**5.0 Application —**

- 5.1 This Policy shall be effective upon approval of the University President and all previous policies not aligned with this Policy shall be revoked.