

### **JOB DESCRIPTION**

The University of Dallas, Constantin College of Liberal Arts, Mathematics department invites applications for a tenure-track position as Assistant Professor of Computer Science

The teaching load for this position is three courses each semester, drawn from the mathematics and computer science curricula, and will typically include at least four computer science courses each academic year. In addition, candidates are expected to engage in research and professional activities in accordance with department guidelines for tenure and promotion, and to share in serving the needs of the department and university as outlined in the faculty handbook.

Start date is Fall of 2020.

### **PRIMARY RESPONSIBILITIES**

- Prepare and deliver lectures to undergraduate students.
- Invite, facilitate, and moderate classroom discussion.
- Evaluate and grade student coursework.
- Maintain student attendance records, grades, and other required records.
- Plan, evaluate, and revise course content, course materials, and methods of instruction.
- Maintain regularly scheduled office hours to advise and assist students.
- Communicate with students to provide necessary guidance and assistance.
- Maintain an active research program, including publishing in reputable proceedings and / or journals.
- Help to maintain and update the computer lab.
- Engage in service to the department, college and university.

### **MINIMUM REQUIREMENT**

- Ph.D. in computer science or a related field, by August 2020

### **PREFERRED QUALIFICATIONS**

- Demonstrated ability to teach mathematics courses
- Interest in coaching a competitive programming team

## **APPLICATION**

Applications for the position should be made online and must include a cover letter indicating your interest in the position and qualifications to teach both computer science and mathematics courses; a curriculum vitae; a statement on teaching and a statement of research plans; and three letters of recommendation, at least one addressing teaching and at least one addressing research. Applications completed by December 1 will receive full consideration.

All applications should be submitted online at:

<https://hr.udallas.edu/apply/>

Inquiries regarding a posting can be made via fax, email or in person at:

Office of Human Resources  
Cardinal Farrell Hall  
1845 E. Northgate Dr.  
Irving, TX 75062

Fax: (972) 721-4095

E-mail: [hr@udallas.edu](mailto:hr@udallas.edu)

## **WHO WE ARE**

The University of Dallas is a private liberal arts college affiliated with the Catholic Church with approximately 1400 undergraduate students. The University's distinguished Core Curriculum emphasizes a classical curriculum in the Catholic intellectual tradition. The Mathematics department has a long, well-established history of using inquiry-based learning in many of its course offerings, both for majors and non-majors. Further information about the department and the university can be found at [www.udallas.edu](http://www.udallas.edu).

## **BENEFITS**

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; free tuition for employees and their families; and matching retirement plan contributions.

**The University of Dallas seeks to recruit, develop, and retain faculty, staff and administration of the highest caliber.**

**The University is an Equal Opportunity Employer, and encourages applications from female and minority candidates and others who will enhance our community and advance our Mission.**