

# Application for Prior Approval of Research

Name of Instructor: \_\_\_\_\_

Department: \_\_\_\_\_

Course(s): \_\_\_\_\_

Name(s) of investigator(s):

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Identity of sponsor(s):

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Source(s) of funding:

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Objective(s) of research:

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Begin date of research: \_\_\_\_\_ End date of research: \_\_\_\_\_

Scope of concrete activities:

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Application for Prior Approval of Research

General identification of the subjects of research:

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Specific investigational techniques to be used:

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How the results of the research are expected to be published or otherwise disseminated or used:

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Please explain briefly the justification for involving human subjects in the proposed research:

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Please specify the concrete measures to be taken to safeguard the rights and welfare of the human subjects:

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Application for Prior Approval of Research

- The Chairman of the IRB shall provide a copy of the application to every member of the IRB. The members shall consider the application and meet to vote on the application. The IRB may approve the application, disapprove the application, or require modification of the research proposal.
- The IRB must vote on the application and notify the applicant of the vote within thirty days of receiving the application, except, however, the IRB may extend its consideration for an additional thirty days if the complex or unusual nature of the proposed research requires more extended consideration or assistance from one or more outside experts. Any further extension may be appealed by the applicant to the President of the University, who must act within ten days either to approve or disapprove such further extension, which must be to a date certain.
- Should an application be disapproved, the reasons therefore must be given in writing to the applicant. If the IRB requires modification of the research proposal, the required modification(s) must be specifically enumerated and the grounds for each modification must be stated.
- Every investigator who has secured from the IRB prior approval of a research project shall annually report to the IRB on the progress of the investigation, specifically discussing the operation of the safeguards for the rights and welfare of the human subjects involved in the research, with special mention of any complaints or problems that have arisen in that regard.
- The IRB shall have authority to oversee any research for which it has granted prior approval, and shall have power to require special reports of the investigators, and to stop the research work if it finds compelling evidence of damage to the rights or welfare of human subjects of the research, or failure to implement fully the safeguards of rights and welfare stated in the application for approval, even if there is no evidence of specific instances of damage or abuse. Researchers are required to notify immediately the IRB of any situation where there is an injury, harm, or complaint of a participant.

Please print and sign name:

\_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Department: \_\_\_\_\_

Date of application: \_\_\_\_\_

**Please submit the completed application to:**

Dr. Gilbert Garza, Chair of the IRB  
University of Dallas Department of Psychology  
1845 E. Northgate Dr.  
Irving, TX 75062  
[garza@udallas.edu](mailto:garza@udallas.edu)