

### **Professional Summary**

Candidate for (xxx job title) at Elite Consulting Firm, LLC. Academic achievement, successful professional experience, and active community volunteer service domestically and abroad support the goals of (xxxx name of organization). Proven commitment to increasing efficiency, driving revenue, and protecting the interests of the organization autonomously and as part of a team.

Demonstrated skills in the following areas:

- Problem Solving
- Critical Thinking
- Collaboration
- Reporting
- Financial Analysis
- Underwriting & Risk Scoring
- International Acumen
- Entrepreneurship
- Adaptability

Languages: Fluent in Spanish and English; Italian (basic)

Technical: Microsoft Word/Excel/PowerPoint/Publisher, Adobe Photoshop (basic)

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### **Education**

**University of Dallas, Irving, TX**

**BA, Economics and Finance, Concentrations – Business & International Studies**

**Major GPA: xx Overall GPA: 3.5 (Dean's List, Provost Scholar)**

Anticipated December 2015

- Concentrations in Business and International Studies
- Study Abroad: Rome, Italy with emphasis on Development of Western Civilization, Fall 2012
- Member, Alexander Hamilton Society, Student Foundations

#### **Relevant Coursework**

Financial Accounting	Statistical Methods	Macroeconomics
Managerial Accounting	Econometrics	Money, Banking, and Finance
Managerial Finance	Microeconomics	Financial Modeling

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### **Experience**

**ABC Consumer, Dallas, TX**

**Intern for Commercial Credit Risk**

08/2014 to Present

- Originated 350+ credit limits of \$250K to \$2 million for small and medium sized businesses
- Performed financial analysis to evaluate individual and business risk using a company-based rating system
- Underwriting and risk scoring for new and renewal of credit lines

**Intern for Dealer Lending**

Summer 2014

- Evaluated credit standing of dealerships by monitoring floorplan portfolios, confirming compliance to established covenants
- Developed action plans to mitigate risk and resolve outstanding issues, including managing collateral audit requirements.
- Reviewed loan and security documentation for compliance with internal and regulatory standards
- Prepared and presented updated developments of \$180M dealership portfolio to senior management

**Commercial Bank, Inc., Guatemala City, Guatemala**

**Intern for the Risk Analysis Department**

05/2013 to 12/2013

- Researched and analyzed main market trends for agriculture, automobiles and construction industries
- Analyzed financial performance of local corporate and high net worth individuals, evaluating their credit standing for new and renewal of credit lines starting at \$25M
- Assisted with market research of credit worthiness of different regional and international banks to provide US\$ syndicated loans for clients with sales above \$25M

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### **Community Volunteer Service**

**Habitat for Humanity, Dallas, TX**

Present

**Clean Water Nonprofit, Guatemala**

Summer 2015

- Co-wrote business plan and presented to Ministry of Economy and other benefactors to launch a nonprofit start-up

**Gang Prevention Nonprofit, Guatemala**

2008 to 2013

- Planned and executed fundraising events to benefit at-risk children to prevent gang activity

**Medical Translation, Guatemala**

2010 to 2012

- Translated for physicians during medical procedures during seasonal volunteer trips

*Collaborative • Consultative • Creative Problem-Solver*