

Refund Policy for the University of Dallas

The refund policy assumes the following points:

- The refund policy begins at the start of the semester unless otherwise noted. **The refund policy is NOT calculated on the 1st time the class meets.**
- Weekends are counted in each refund period.
- All refund periods close at midnight.
- The refund schedule is for refunds on tuition. Fees are not refundable unless otherwise noted (See Schedule in Catalog).
- Finals Week is not included in the number of days calculated in the semester for **Undergraduate and Braniff colleges.**
- A refund period ending on the weekend will close on the following Monday for **Undergraduate and Braniff colleges.**

Undergraduate and Braniff

- See the Room and Board Refund Table under Student Affairs Refund policies for the percentage refund.

15 Week Tuition Refund Schedule

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester	100% (Refund of Tuition and Fees)
1 st day of the semester through the last day of add/drop period.	100% (Refund of Tuition and Fees, Except Board)
1 st Week after the close of the add/drop period	80% Refund of Tuition (Fees Not Refundable)
2 nd Week after the close of the add/period	60% Refund of Tuition (Fees Not Refundable)
3 rd Week after the close of the add/drop period	40% Refund of Tuition (Fees Not Refundable)
4 th Week on or after the close of the add/drop period	0% Refund of Tuition and Fees

7 Week (Normally 1st half of the semester) Tuition Refund Schedule

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition and Fees)
From the 1 st day of the semester thru day 5 of the sem.	100% (Refund on Tuition and Fees, Except Board)
From the 6 th day of the semester thru day 8 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 9 th day of the semester thru day 12 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 13 th day of the semester thru day 15 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 16 th day of the semester to the last day of the sem.	0% Refund of Tuition and Fees

6 Week (Normally 2nd half of the semester) Tuition Refund Schedule

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition and Fees)
From the 1 st day of the semester thru day 4 of the sem.	100% (Refund on Tuition and Fees, Except Board)
From the 5 th day of the semester thru day 7 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 8 th day of the semester thru day 10 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 11 th day of the semester thru day 12 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 13 th day of the semester to the last day of the sem.	0% Refund of Tuition and Fees

Rome Semester (Fall and Spring)

Terms

- **Refund of Fees:** All charges, except for room charges and tuition, are non-refundable unless and to the extent that the University can recover payments from a third-party provider.

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition and Room)
From the 1 st day of the semester thru day 8 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 9 th day of the semester thru day 14 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 15 th day of the semester thru day 19 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 20 th day of the semester thru day 25 of the sem.	20% Refund of Tuition (Fees Not Refundable)
From the 26 th day of the semester to the last day of the sem.	0% Refund of Tuition

Fall Interterm

Terms

- **Interterm Session:** The Interterm Session is considered part of the Fall semester. This means that Fall financial aid can be applied to cover the Interterm Session. The Interterm Session credit hours will be included in the flat rate for tuition. Any student taking a class in Interterm will be assessed a \$600 fee for the session. The \$600 fee will be fully refundable until the first day of the start of the interterm semester.

While interterm is attached to fall for billing purposes, there are additional instructional costs to hire faculty during the term. Any student exceeding 18 credit hours will be charged the per credit hour rate for each hour over 18 credit hours. **If a student exceeds 18 hours and takes an interterm class, they will be charged the per credit hour rate for each hour over 18 hours and the \$600 fee.**

Although food service is unavailable during Interterm, a reserved room in campus housing for Interterm is \$300.00.

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester thru 2 nd day of the sem.	100% (Refund on Tuition and Fees)
From the 3 rd day of the semester thru day 4 of the sem.	50% Refund of Tuition (Fees not Refundable)
From the 5 th day of the semester thru the last day of the sem.	0% Refund of Tuition (Fees not Refundable)

Summer Term (Undergraduate and Braniff)

- **The May-term is part of the Summer semester. It is NOT part of the Spring semester.**

May-Term (3 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester thru 3 rd day of the sem.	100% (100% Refund on Tuition and Fees)
From the 4 th day of the semester thru day 5 of the sem.	50% Refund of Tuition (Fees not Refundable)
From the 6 th day of the semester thru the last day of the sem.	0% Refund of Tuition (Fees not Refundable)

- **May-Term:** If a meal plan is offered during the May-Term, any residents leaving during the 100% refund period once the semester begins will be charged the daily rate for meals up until they depart from campus.

Refund Tables

University of Dallas

Long Summer (14 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester thru day 7 of the sem.	100% (Refund on Tuition and Fees)
From the 8 th day of the semester thru day 14 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 15 th day of the semester thru day 21 of the sem.	50% Refund of Tuition (Fees Not Refundable)
From the 22 nd day of the semester to the last day of sem.	0% Refund of Tuition (Fees Not Refundable)

Summer 1 (5 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester thru day 3 of the sem.	100% (Refund on Tuition and Fees)
From the 4 th day of the semester thru day 5 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 6 th day of the semester thru day 8 of the sem.	50% Refund of Tuition (Fees Not Refundable)
From the 9 th day of the semester to the last day of sem.	0% Refund of Tuition (Fees Not Refundable)

Summer 2 (5 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester thru day 3 of the sem.	100% (Refund on Tuition and Fees)
From the 4 th day of the semester thru day 5 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 6 th day of the semester thru day 8 of the sem.	50% Refund of Tuition (Fees Not Refundable)
From the 9 th day of the semester to the last day of sem.	0% Refund of Tuition (Fees Not Refundable)

Essential Notes Concerning Rome Summer

- Refund of Fees:** All charges, except for room charges and tuition, are non-refundable unless and to the extent that the University can recover payments from a third-party provider.

Rome Long Summer (12 Weeks-RSUM)

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition)
From the 1 st day of the semester thru day 8 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 9 th day of the semester thru day 14 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 15 th day of the semester thru day 19 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 20 th day of the semester thru day 25 of the sem.	20% Refund of Tuition (Fees Not Refundable)
From the 26 th day of the semester to the last day of the sem.	0% Refund of Tuition

Rome Summer 1 (8 Weeks-RS1)

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition)
From the 1 st day of the semester thru day 5 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 6 th day of the semester thru day 9 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 10 th day of the semester thru day 12 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 13 th day of the semester thru day 16 of the sem.	20% Refund of Tuition (Fees Not Refundable)
From the 17 th day of the semester to the last day of the sem.	0% Refund of Tuition

Rome Summer 2 (3 Weeks-RS2)

Duration/Period	% Refund of Tuition
Before the 1 st Day of the Semester	100% (Refund on Tuition)
From the 1 st day of the semester thru day 1 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 2 nd day of the semester thru day 2 of the sem.	60% Refund of Tuition (Fees Not Refundable)
From the 3 rd day of the semester thru day 3 of the sem.	40% Refund of Tuition (Fees Not Refundable)
From the 4 th day of the semester thru day 4 of the sem.	20% Refund of Tuition (Fees Not Refundable)
From the 5 th day of the semester to the last day of the sem.	0% Refund of Tuition

Internship

- All internships will be refunded at 100% until the start date of the internship. Once the internship has begun, there is no refund.

Audit Courses

- Audit courses will be refunded a 100% through the end of the add/drop period. After the add/drop period has closed, there is no refund for audit courses that are withdrawn from for the semester.

Student Affairs Refund Policies for Room and Board

Fall/Spring Room/Board (Does not Apply Rome)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester	100% (Refund on Room and Board)
1 st day of the semester through the last day of add/drop period.	100% Refund on Room, (Board Charge at Daily Rate)
1 st Week after the close of the add/drop period	80% Refund of Room and Board
2 nd Week after the close of the add/period	60% Refund of Room and Board
3 rd Week after the close of the add/drop period	40% Refund of Room and Board
4 th Week on or after the close of the add/drop period	0% Refund of Room and Board

- Any student leaving the University beginning on the 1st day of the semester thru the close of the Add/Drop period will be charged the daily rate for the days the student used the meal plan.
- Any student using any portion of their declining balance will be charged for the amount used.
- Please be aware you may be subject to a **Contract Breakage Fee** as outlined in the terms and conditions of the **Housing Contract**. Questions may be directed to Student Affairs or Housing.

Rome Room and Board

- Refund of Fees:** All charges, except for room charges and tuition, are non-refundable unless and to the extent that the University can recover payments from a third-party provider.
- The Rome tuition and room charges will follow the Rome refund policy above.

Summer Room and Board (Long Summer -- 14 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester	100% (Refund on Room and Board)
Before the 1 st day of the semester thru day 7 of the sem.	100% Refund on Room, (Board Charge at Daily Rate)
From the 8 th day of the semester thru day 14 of the sem.	80% Refund of Room and Board
From the 15 th day of the semester thru day 21 of the sem.	50% Refund of Room and Board
From the 22 nd day of the semester to the last day of sem.	0% Refund of Room and Board

Summer Room and Board (Summer 1 and Summer 2 -- 5 Weeks)

Duration/Period	% Refund of Tuition
Before the 1 st day of the semester	100% (Refund on Room and Board)
Before the 1 st day of the semester thru day 2 of the sem.	100% Refund on Room, (Board Charge at Daily Rate)
From the 2 nd day of the semester thru day 4 of the sem.	80% Refund of Tuition (Fees Not Refundable)
From the 5 th day of the semester thru day 7 of the sem.	50% Refund of Tuition (Fees Not Refundable)
From the 8 th day of the semester to the last day of sem.	0% Refund of Tuition (Fees Not Refundable)

- Any student leaving the University beginning on the 1st day of the semester thru the close of the 100% refund period will be charged the daily rate for the days the student used the meal plan.
- Any student using any portion of their declining balance will be charged for the amount used.
- Please be aware you may be subject to a **Contract Breakage fee** as outlined in the terms and conditions of the **Housing Contract**. Questions may be directed to Student Affairs or Housing.

Graduate College of Business

10 and 12 Week Terms-Online, On-Ground, Hybrid Classes

Duration/Period	% Refund of Tuition
Drop course from the 1 st day of registration thru 7 th day of the term	100% on Tuition
Drop/Withdraw from course: 8 th day of term thru 14 th Day of term	80% Refund of Tuition (Fees Not Refundable)
Drop/withdraw from course: 15 th day of term thru 21 st Day of term	50% Refund of Tuition (Fees Not Refundable)
Drop/withdraw from course: 22 nd day of term thru end of the term	0% Refund of Tuition (Fees Not Refundable)

Five and Six Week Course

On-Ground Class

Duration/Period	% Refund of Tuition
Drop course from the 1 st day of registration thru 7 th day of the term	100% on Tuition
Drop/Withdraw from course: 8 th day of term thru 14 th Day of term	80% Refund of Tuition (Fees Not Refundable)
Drop/withdraw from course: 15 th day of term thru 21 st Day of term	50% Refund of Tuition (Fees Not Refundable)
Drop/withdraw from course: 22 nd day of term thru end of the term	0% Refund of Tuition (Fees Not Refundable)

Online/Hybrid Class

Duration/Period	% Refund of Tuition
Drop course BEFORE the second unit or session starts/opens	100% on Tuition
Drop/Withdraw from course BEFORE the 3 rd unit or session starts/opens	50% Refund of Tuition (Fees Not Refundable)
Drop/Withdraw from course AFTER the 3 rd unit or session starts/opens	0% Refund of Tuition (Fees Not Refundable)

Classes that meet in an all-day format (6 full Saturdays, Week-long or full weekend courses)

Duration/Period	% Refund of Tuition
Drop course by midnight CST on the 6th day following the first scheduled class meeting	100% on Tuition
Withdraw from the course BEFORE the second scheduled class meeting	50% Refund of Tuition (Fees Not Refundable)
Withdraw from course AFTER the second scheduled class meeting	0% Refund of Tuition (Fees Not Refundable)

Three Week Classes (3 Credit Hours)

Duration/Period	% Refund of Tuition
Drop course BETWEEN the first day of registration to midnight CST on the day following the first scheduled class	100% on Tuition
Withdraw from course(s) by midnight CST on the 2nd or 3rd day following the first scheduled class	50% Refund of Tuition (Fees Not Refundable)
Withdraw from course after midnight CST on the 3rd day following the first scheduled class	0% Refund of Tuition (Fees Not Refundable)

Three Week Classes (1.5 credit hours)

Duration/Period	% Refund of Tuition
Drop course BETWEEN the first day of registration to midnight CST on the day following the first scheduled class	100% on Tuition
Withdraw from course by midnight CST 3rd day following the first scheduled class	50% Refund of Tuition (Fees Not Refundable)
Withdraw from course after midnight CST on the 3rd day following the first scheduled class	0% Refund of Tuition (Fees Not Refundable)

Internship

- All internships will be refunded at 100% until the start date of the internship. Once the internship has begun, there is no refund.