

2023-2024 Annual Housing Registration FAQ Sheet

This sheet is intended to answer common questions and to help you avoid common pitfalls associated with the housing application process. Additional information is available on the [Annual Housing Registration](#) web page.

What do I need to do? Submit a 2023-2024 Housing Application from within the eRez housing program. This linked [infographic](#) is useful. The application is available in your eRez account. If you wish to participate in room selection, your application and roommate group must be complete and confirmed by March 18th.

How can I put myself in the best position to get my first housing choice? First, submit a housing application by March 18th. Second, form a roommate group by the same deadline with other applicants making sure that each applicant confirms they wish to be in the group. After confirming that the roommate group is complete in eRez, any member of the confirmed roommate group can select a room for the group during a classification time slot published on above web page.

What if I do not have a roommate request? Room selection is only available to mutually confirmed roommate groups. If you apply for housing without a roommate, you will later be manually placed and notified of assignment after room selection by groups has been completed.

How do I request to live with my friend(s)? Form a roommate group in eRez and invite your friends to join the group. It is best to also have a couple of back-up options to your first choice. Tip: the roommate group member with the highest rising classification should select for the group during the earliest classification room selection time slot possible for the group.

Can I apply for a campus apartment? Apartment residents must be on track to have a minimum of Junior status (60 credits hours) by the end of the spring 2023 semester. Apartments are only available to complete, qualifying and mutually requested roommate groups during the classification time slots published on above web page. A complete group is 2 for a 1BR apartment and 4 for a 2BR apartment.

I need special accommodations due to a medical need. What do I do? First, send an email to housing@udallas.edu before March 18th. If you are under the residency requirement submit a housing application before the March 18th deadline. Then contact the Student Disability Services office to request official accommodations based upon medical need for which you can provide medical documentation. See this [web page](#) for details.

Family finances are a concern. What are the lowest cost options? Room costs are embedded in the 'Housing Rates' section of the above web page showing room and meal plan rates for 2023-2024.

Can I live off campus? IF you will no longer fall under the UD residency requirement (senior, age 21, can live with local parents, etc.) by the first fall class day, you simply need to submit the commuter request application located in your eRez account. Submit before May 1st to avoid automatic placement of room/board charges on your student account in the Business Office.

- If you remain under the UD [residency requirement](#) and wish to request an exemption to the residency requirement, first send an email to housing@udallas.edu. Afterwards, an

exemption request form will be placed in your eRez account for you to complete by March 18th.

- Keep in mind exemptions based upon financial concerns requires that you have a FASFA on file for the 2023-2024 year before your request can be considered by the housing exemption committee.
- Requests based upon medical need will also require an application to and submission of medical documentation to the Student Disability Services office. See this [web page](#) for details.

Do I still need to apply for campus housing if I'm petitioning for an exemption? Yes, and you should complete it before the March 18th deadline. Most likely, you will not have the results of your petition until after Room Selection by roommate groups is complete. If your petition is denied, your assignment is already secured. If your petition is later granted, your housing assignment will become 'void' without penalty.

I'm not sure if I'm returning next year. What should I do? You should still submit an application. Should you later decide not to return, you can 'withdraw' your application in eRez or simply contact the Office of Student Affairs (after contacting the Office of the Registrar) and your housing application/assignment will become void.

How will I find out about my housing assignment? If the group participated in room selection, you will be notified via email of your housing assignment in April. Late applicants will later be notified on a rolling basis after placement.